

Job Description: Fire Chief

Organization: North Oldham Fire Protection District

Location: Goshen, Kentucky

Position Overview:

The North Oldham Fire Protection District is seeking an experienced Fire Chief to lead our professional firefighters, emergency personnel and administrative staff. The Fire Chief will be responsible for overseeing all aspects of fire protection, prevention, operations, and emergency services within the district.

The Fire Chief reports to the seven-member Board of Trustees. Three trustees are appointed by the County Judge-Executive. Two trustees are property owners elected “at large” and the remaining two positions are held by firefighter’s elected by members of the department.

Scope of the North Oldham Fire Protection District:

The North Oldham Fire Protection District serves the communities of Goshen, Prospect, Skylight, and surrounding areas. The district uses two stations staffed with a blend of approximately 50 career full-time and part-time staff. The department provides timely and effective fire protection, prevention, and emergency medical services to its residents and visitors of the district. The department operates on an annual budget of \$2.3M, funded primarily by tax revenue. The district encompasses 47 square miles, bound by the Indiana State Line (Ohio River) on the north, Harrods Creek on the south, Louisville/Jefferson County Metro on the west and the WAVE TV tower property on the east. The composition of the district ranges from neighborhoods, school systems, agriculture, horse farms, and river commerce. Annual run volume is between 700-800 calls for service.

Key Responsibilities:

- Provide strategic leadership and direction to the department in alignment with the district's mission and goals.
- Manage day-to-day operations: Including emergency response, personnel management, vehicle management, station maintenance, and budget oversight.
- Maintain and expand the existing culture of safety, professionalism, and trust among department personnel.
- Develop and implement policies and procedures to ensure the efficient and effective delivery of services.
- Collaborate with local officials, community organizations, and neighboring fire departments to enhance fire prevention and response efforts.
- Oversee effective communications with personnel and crews.
- Report operational and financial updates monthly to the Board Trustees.
- Represent the district at fire related meetings, local businesses, and community meetings to promote awareness and cultivate partnerships.

Qualifications:

- Required minimum of 10-15 years of experience in fire services, with at least 3-5 years in a command role.
- Kentucky State Firefighter Certification and EMT certification required.
- Bachelor's degree preferred.
- Administrative experience with personnel management, payroll, budgeting, and fire technology systems.
- Prefer living within 10 miles of district boundary, require living within reasonable response area.
- Strong communication, organizational, and interpersonal skills.
- Ability to make sound decisions under pressure and lead in emergency situations.

Salary and Benefits:

- Competitive salary commensurate with experience.
- Retirement plan options.
- Paid time off and holiday leave

Mission Statement:

The mission of the North Oldham Fire Protection District is to provide highly effective and efficient life safety and property protection to the residents and visitors of the district through fire suppression, emergency medical response, disaster management, fire prevention, and public education.

Vision Statement:

The North Oldham Fire Protection District strives to be a community-focused fire and rescue department serving the citizens of the district while ensuring a safe and secure environment through professional readiness, unity, and teamwork. Our members always aim to perform their duties with integrity, honor, and compassion. We promise to treat each individual we serve with dignity and respect.

Department Values:

- Responsibility and Accountability – We are personally, professionally, responsible for our actions.
- Professionalism and Respect – We are professional in attitude, appearance, and standards while showing respect for each other, our department, and the community.
- Trust and Communications – We develop trust through ethical and reliable actions with clear and transparent communications.
- Fiscal responsible – We pledge to be to make sound financial judgments and use taxpayer funds responsibly.

Application Process:

Interested candidates should submit a resume, cover letter, and three professional references to tony.ising@nofd.org. Applications will be accepted until April 5, 2024.

The North Oldham Fire Protection District is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.